

Mid-Michigan Library League

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Library Service Expansion & Mini-Grant Program, FY19

What: This grant program aims to support Mid-Michigan Library League members to better serve their communities. Tell us what impact this funding would have on service to your community.

How: Complete a simple application to ask for a grant in one of two categories:

- One-time event cost support
 - You may request up to \$250 for an event related to improving your library service and/or professional development. The funds are targeted to off-set your travel costs, your need to pay a substitute to cover the library, or to pay the registration fee of the event. **Event must occur after 1/7/2019 and before 8/16/19.**
- Project cost support
 - You may request up to \$1,000 to offset your costs of a project to:
 - Automate library processes
 - Purchase new technology – software or hardware
 - Improve resource sharing
 - Improve library service

Funds will be disbursed based on receipts for purchases. Reporting will be kept to a minimum, and will be part of the reimbursement form. Purchases must be made and reimbursement requested by

Who: The grant application is to be submitted by an MMLL member library director to support a library project to expand or improve service, or to support a one-time event for any staff or Board member of the library.

When: The grant application period begins November 1, 2018 and runs until December 14, 2018. All applications received during this period will be considered equally. **Deadline to apply: December 14, 2018**

All applicants will be notified of the final grant selections by January 7th, 2019. All grantees will be given specific instruction for the receipt of their grant funds. We will reimburse based on receipts for expenditures. An appeal may be made for up-front payment in cases of hardship. If there are more requests than can be handled, the Ad Hoc mini-grant committee of the Board will make the final determinations. We have \$5,000 initially to fund this first round for FY19. We anticipate putting out a second round of mini-grant funding later in the spring. Good luck to all!

Questions? Call Sheryl Mase at 231-775-3037 or email her at smase@mml.org